

SZV is working to provide new online services that are easy to use for all our customers.
Keep reading to find out what is new and online at SZV. Don't miss out! Be ready to go online with SZV.



DEADLINE

EMPLOYER PORTAL ACCOUNT

Be on time! Go to www.szv.sx

ALL employers must have an SZV Employer Portal account

Look for the first letter of your company's name below to see the deadline to have an account.

A B C D E F G H I	Deadline →	October 15, 2020
J K L M N O P Q R	Deadline →	November 15, 2020
S T U V W X Y Z	Deadline →	December 15, 2020



ONLINE SICK-LEAVE (AO) DOCTOR CONTROL

Sick and can't work?

Call your job the 1st day you are sick
No more doctor card signing!
Report to SZV online. Go to www.szv.sx

When to report online:

Private sector employee: **3rd** day sick and can't work
Government employee: **4th** day sick and can't work

VERY IMPORTANT:

SZV doctor will **call you** – Don't miss the call!
SZV will **e-mail** you about your sick-days – You have to give this to your manager/HR



ARE YOUR DOCUMENTS DIGITAL?

It is handy to have a digital copy of your important documents. Ask a family member or friend to help you make a picture or scan of your documents.

- ✓ Valid Sint Maarten ID or Passport
- ✓ Census registration form
- ✓ Residence permit
- ✓ Pay slips and Contracts
- ✓ Stamped Income Tax return
- ✓ Income Tax declaration
- ✓ Medical Records and Medication list
- ✓ Birth certificate
- ✓ Insurance policies



GET YOUR OWN E-MAIL

You will need your own e-mail to switch to online services of SZV.

- ✓ You can create an e-mail for free online
- ✓ Ask a family member or friend to help you
- ✓ Create an e-mail that is easy to remember (example: your name)
- ✓ Create a password that is hard for others to figure out but easy for you to remember